**McNeely PAC Meeting Minutes**

Date: Monday, Sept 11 @ 7pm

Location: McNeely Library

1. **Welcome & Attendance**
   1. Recorder: Chrissy Benz
   2. Attendance: 11 parents ,2 administrator and 2 teachers
      * + Karina S, Victor L, Angela M, Janet L, Kelly S, Karen S, Chrissy B, Octavio L, Michell M,
        + Administrators: Principal Mr. Unger, Vice-Principal Ms. Reid
        + Teachers: Mr. Kanda, Ms. Hsueh

1. **Additions to the Agenda**
   1. No

1. **Approval of Agenda** 
   1. Chrissy motions to approve the agenda, Kelly seconds the motion – all votes in favour, 0 objections, 4 abstentions. Motion passed and carried.

1. **Approval of Minutes from June 12th, 2023**
   1. Victor motion to approve the agenda, Chrissy seconds the motion – all votes in favour0 objections, 4 abstentions. Motion passed and carried.

1. **Chair’s Report (Karina)**
   1. Welcome McNeely families. I hope you had a great summer. We are ready and excited to start this school year.
   2. New McNeely email address: [mcneelypac@outlook.com](mailto:mcneelypac@outlook.com).
2. **RDPA -** Richmond District Parents Association
   1. We need someone to attend monthly meetings to share information back to us
   2. Meetings are once a month. If anyone wants to attend these meetings, please contact Karina.

1. **Treasurer’s Report** 
   1. current balance $37,647.60
   2. Will spend $3,200 for volleyball grant
   3. Will spend $1,500 for teachers wish list (already approved last school year)
   4. $32, 947.66 is actual available operating balance
   5. Gaming grants = $0 spent all funds as required. Application has been completed and expect notification of grant allocation at end of September or beginning of October
2. **Mr. Unger – Administrators Report**
   1. School Organization – slight delay in getting students into new classes
   2. Required to intake more students (900 increase in Richmond SD)
   3. Adding 2 new divisions (classrooms)
   4. New teachers and classes are listed in School Bulletin (emailed Sept 11)
      1. One more teacher required for new classroom. Expect shortlist of candidates from the district by end of this week.
   5. After lunch on Tuesday, Sept 12 students will go to their new class
   6. Assembly was held last Friday, classroom assignments try to balance relationships, student needs, learning styles, ELL, etc
   7. Homeless encampment in forest area beside road to school. RCMP and City working on a solution. Notice will be sending home with more information.

**Important Dates**

* School Assembly – last Friday
* Fire Drill, Evacuation – Sept 18
* Haida Storyteller – Sept 20
* Meet the Teacher & Welcome back BBQ – Sept 21
  + @ 5pm in classrooms, 5:30pm outside for BBQ
* Non-instructional (“Pro-D” Day”) – Sept 22
* Terry Fox Run – Sept 27
* National Day for Truth & Reconciliation on Sept 30– no school on Oct 2

**Staff Wishlist**

* Add all items so PAC can also look at sponsorship and fundraising initiatives.
* $300 for 5 primary classrooms to get books = $1500 already approve last school year
* Submit Teacher Wishlist to PAC in October

**PAC Supplies/Equipment** – have been moved to accommodate classrooms

1. **Old Business**  
     
   **a) Halloween Party 5-8pm possible date – Friday 13th, 19th or 27th**

School to provide preferred date – 19th may be best as no students on Oct 20

PAC to approve budget via WhatsApp

**b) Sport**

Volleyball grant - $3200 left to spend (outdoor net, jerseys, Cambie tournament)

Basketball grant from Jumpstart to the school has been completed.

**10. Fundraising**

1. Requesting donations Halloween decorations
2. Hot Lunch – 2022-23
   * + Pizza profit (June) $727.71
     + Total profit for the year $6,435.66 profit for hot lunch 2022-23
3. Hot Lunch 2023-24

Sept 29- Pizza

* + - * Oct 13 – Sushi
      * Oct 27 – Hot dog & Smoothies
      * Nov 10 Subway
      * Nov 24 – Sushi
      * Dec 15 – TBA

cash or cheque only

1. Treat Day starts in October

**11. New Business**

**Traditional List 2023**

1. Breakfast Club
2. Field Trip Subsidy
3. Outdoor Education (Grades 6&7)
4. Grade 7 photos
5. Winter Holiday Hamper
6. Cambie Scholarship
7. Teacher Funds
8. Sports Day popsicles
9. Staff appreciation

Other possible in-school activities:

* Drums
* Dance
* Speed Skating “I can skate fast”
* Volleyball co-ed team October for 6 weeks
* Basketball teams January to March

**12. Roundtable:**

* + - Pilot project of Grade 7 Yearbook
    - Parent survey from PAC on needs/wishes for school activities (Chrissy proposed for future discussion
    - Coffee/snacks provided at PAC meetings, Karen motion to approve $50 for next meeting, Ang seconds the motion, all in favour, 0 objections, 4 abstentions. Motion passed and carried.

**Next PAC meeting is Monday, October 16 @ 7:00pm in McNeely Library**

13. Adjournment @ 8:21pm