

McNeely PAC Meeting Minutes
Date: Monday, October 23, 2023
Time: 7:00pm
Location: McNeely – Room 15

1. Welcome and Attendance
 - a. Recorder: Kajal Lad
 - b. Attendance: (13) Jovan Renshi, Karina Sanchez, Pavan Dh, Kajal Lad, Victor L, Eric Wang, Kelli Savage, Waquas Abdul Rauf, Angela McKeena, Chrissy Benz, Nicole Leung, Claudia Chan, Octavio Lopez.
Administrator: (2) Ms. Reade, Mr. Unger
2. Additions to the Agenda
n/a
3. Approval of the Agenda
Claudia motions to approve the agenda Jovan, Pavan seconds the motion. All votes in favour, 0 objections, 2 abstentions motion passed and carried
4. Approval of minutes from the following meeting
 - a. September 11th PAC Meeting
Pavan motions to approve the agenda, Jovan seconds the motion, all votes in favour, 0 objections, 2 abstentions motion passed and carried
5. Chair's Report (Karina)
 - Received \$7220.00 Gaming grant for the school year 2023/24
6. RDPA Update – Karina
Meetings are the first Tuesday of every month at the Richmond Board office starting at 7:00pm. Also, they will have a zoom link if anyone wants to attend these meetings, please let me know.
 - Next meeting is on November 7, 2023 in person and zoom?
7. Treasurer's Report
 - a. **Budget Approval 2023-2024**
\$34,288. 83 Operating account balance
\$7,220 – Gaming grant

Traditional list = Total approved: \$14,550
 - Breakfast club – No funds this year due to funding from Breakfast Club Canada grant
 - Field Trip Subsidy = \$200 x17 = **\$3400**. Pavan motion to approve, kajal seconds, 0 objections, all in favour, 2 abstentions. Motion passed and carried.

Outdoor Education (for grade 6 & 7) = \$1000 Claudia motion to approve, Chrissy seconds, 0 objections, all in favour, 2 abstentions. Motion passed and carried.
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- Grade 7 photos - TBD
- Winter Holiday Hamper - TBD
- Cambie Scholarship - \$500 – Claudia motion to approve, second Pavan, 0 objections, all in favour, 2 abstentions. Motion passed and carried.
- Teacher funds – 15 EA, 18 FT classroom teachers, 6 resources teacher, (\$250 per teachers; \$75 EA) = New budget \$7125
Chrissy to make motion for \$250 x 18FT Teachers, \$75 x 15 EA, \$250 x 6 Resources
Pavan seconds, 0 objections, all in favour, 2 abstentions. Motion passed and carried.
- Sports Day popsicles \$200– Pavan motions to approve, Claudia seconds, 0 objections, all in favour, 2 abstentions. Motion passed and carried.
- Staff appreciation – Increase from \$500 to \$750 = Pavan motions to approve, second Jovan, 0 objections, all in favour, 2 abstentions. Motion passed and carried.
- BCCPAC membership Renewal fee \$75 – The membership year runs from September 1- August 31, and is renew annually and payable at the beginning of the membership year
- Extra: \$40 budget for Oct PAC meeting coffee/donuts: Motion Approved via McNeely Whatsapp group chat.
- Extra: On 16th, Karina made motion for \$40 Snacks for 26 Kids - Cross country running at Garry Point Park on Oct 17. Karina motion to approve, Kajal seconds, 10 votes in favour, 0 objections, 3 abstentions. Motion passed and carried via McNeely Whatsapp group chat.
- Extra: on Oct 27, 2023- Jovan motion to approve \$25 tip for the DJ – Halloween Party from \$2500 budget approved for the party. Nicole seconds the motion, 8 votes in favour, 0 Objections, 4 abstentions. Motion passed and carried.

Teachers wish list

- \$300 for 5 primary classrooms for books = \$1500 approved from the school year 2022-2023 budget
- 2023/24 Wish list from Teacher. Administration to submit summary to PAC in Next Meeting.

8. Administrator Report Mr. Unger

- Staffing – K/1, Music, Resource/ ELL, EA – NEW this year
- School Photographer options: Mountain West or Edge Imagine = PAC asked for each vendor to present info.
- Cross Country Fun Run – October 17. 26 Participants. Garry Point Park
- Volleyball – Material already started coming in. Measurements of the poles have been done.
- FSA's – Foundation Skills Assessments (Literacy, Numeracy testing for Grades 4 & 7)

- Parent/Teacher Conferences, IEP Meetings: October 25-26
- Staff Wishlist various items: Games for classrooms, art drying racks, primary center materials, new sand toys, music/dram program (1 week), iPad leases, ADST materials, Math manipulatives, portable speakers for presentation amounts the list. PAC asked administration to provide with summary by next meeting – Priority items.

9. Old business

- Halloween Party update – Jovan/Pavan
 - September 27, 2023(addition to September meeting minutes)
 - Pavan D and Jovan R made request via WhatsApp PAC Chat group to approve a budget of \$2500 for Halloween party. This is for food, DJ, couple of carnival games and decor!
 - We are not looking to profit much this year as we are starting from scratch for decor, looking to break even for the costs and if they make some profit, bonus!
 - Entry cost \$2 per person, Concession - pizza, drinks, treats, fames photobooth and haunted maze (maybe) - these will also bring in profit (\$1-\$3)
 - Pavan motion to approve \$2,500, Chrissy seconds the motion, all in favour (Jovan, Kajal, Kelly, Sukh, Victor, Angela Nicole, Karina)10 votes in favour, 0 objections, 3 abstentions, Motion passed and carried.
- Volunteer sign up is coming along
 - We will not make money this year as we purchased decoration and supplies. Spent so far \$2000 (including DJ \$450).
 - Costume parade for each grade & prizes (best dressed)
- Volleyball grant update – Chrissy
 - Little money left over from the grant
 - Feeder tournament at Cambie – first week of Dec 1

10. Fundraising

- Hot Lunch – Karina update
 - \$542.48 pizza
 - \$464.28 sushi
- Treat day – Pavan TBA
 - After Halloween
- Christmas pictures -- Pavan
 - Nav will have 3 background (Nov 7-9) 5:30-8:30pm – 2 theme & 1 plain
 - \$20 sitting fees per family
- Gift cards—Chrissy
 - End of November.

11. New business

- Set dates for PAC meetings 2023-2024
 - 2nd Monday of the month (3rd month if there is stat)

12. Roundtable

13. Adjournment @ 8:53pm

14. Next meeting: **Tuesday, November 14th 2023 @ 7pm**