

McNeely PAC Meeting Agenda
Date: Monday, February 12, 2024
Time: 7:00pm
Location: School Library

1. Welcome and Attendance
 - a. Recorder: Claudia Chan
 - b. Attendance Karina Sanchez, Kelli Savage, Vincent Li

2. Additions to the Agenda

There were not enough attendees for there to be quorum therefore no motions were made nor approved.

3. Approval of the Agenda

There were not enough attendees for there to be quorum therefore no motions were made nor any items approved.

4. Approval of minutes from previous meeting – MM/DD/YYYY

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5. Chair's Report (Karina Sanchez)
 - a. Treasurer – Michelle Manese unavailable to continue as Treasurer, Kelli Savage has agreed to step in for the remainder of the school year, will need to vote on this at the PAC meeting in March. A Treasurer's duty includes:
 - i. Deposits need to be done (during business hours between, cash cannot be taken home).
 - ii. Deposit sheet needs to be completed before going to the bank
 - iii. Need to be added as signing authority on the account
 - iv. Need to present at the PAC meetings the account balance for operating and gaming account.
6. BCCPAC/DPAC/RDAP (Karina Sanchez)
 - a. Claudia Chan attended the PAC 101 meeting, specifically the drop-in around fundraising. A popular fundraiser that schools use is the TCBY yogurt fundraise which is also able to earn a good profit for PAC. Other ideas included reaching out to community businesses or larger local retails to request for donations towards draws/prizes ex) Lululemon, Amazon, Aritzia
 - b. Meetings are the first Tuesday of every month at the Richmond Board office starting at 7:00 pm. Also, they will have a zoom link if anyone wants to attend these meetings so

that they can be attended in person or virtually please let Karina Sanchez know if you're available to attend.

- c. Next RDPA meeting is on March 5th, 2024 in person and zoom

7. Administrator's Report

- a. Conferences
 - i. Happening this week, early dismissal February 13
 - ii. If there are questions/concerns regarding the conference please reach out to your Administrators. It's an ongoing process for assessment, the conferences are just the two main touchpoints
- b. Pink Shirt Day – Wed, Feb. 28
 - i. Short assembly and a few younger grades will be leading activities
- c. District Convention – Pro D Day
 - i. Friday, February 16 – meeting at MacNeil
- d. ICY – Digital Well Being and Mental Health
 - i. Works out of McNeely and Grauer, they are putting on 2 sessions, both are in-person events.
 - ii. Will there be a slide deck available?
 - iii. How about the ability to tune in virtually?
- e. Basketball
 - i. Lots of success so far, nearing the middle of the season. Tournament happening right before Spring Break.
- f. Leadership Groups
- g. Girls' Club
 - i. For all those who identify as girls, happening right after school.

8. Treasurer's Report

- a. Jan 3rd 2024 – opening balance: \$31,539.71 subtract approved budget items: \$18,700.75 (traditional budget items and teacher's wish list). Need to revisit November budget items of \$5,000 (with \$1,000 from gaming for outdoor equipment). \$2,820 if we're not allowed to use the \$1,000, if we use \$1,000, sitting on \$1,820
- b. Majority of funds have gone to outdoor education and field trips

9. Old Business

- a. Grade 7 Photos - update - Jovan Renshi
- b. Outdoor poles - update – School
 - i. An assessment has been made by the district, we are in the queue.
 - ii. Ms. Reid will follow-up.
- c. Sports Update:
 - i. Boys & girls bball teams will compete at Cambie tournament (I believe it's March 12)
 - ii. The School is receiving \$3,930 grant from Jumpstart. Up to \$1800 will be used for supplies & guest coaches/leaders. Ms. Clark has a plan for buying more sports equipment with the remainder (over \$2000).
 - iii. All self-identifying girls are welcome to join - Thursdays right after school. It's fun!!!
 - iv. The rest of the McNeely custom singlets arrived. We now have 100 tops for school activities (ie. track & field)

10. Fundraising:

- a. Hot Lunch Pizza Dominos December 15 – Karina Sanchez made profit of \$864.23
- b. Hot Lunch Pizza Hut January 25 –Profit \$549.48
- c. Hot Lunch Sushi February 9 -- Profit \$ 513.60
- d. Next Hot Lunch Feb 23, Subway / Smoothies
- e. Treat day Feb 12, Cookies - Pavan Dhudwal to present profits at March Meeting.
- f. Next Treat Day – Tuesday, February 27 Popcorn!

11. New Business

- a. Garage sale Saturday May 25—(Karina Sanchez)
- b. Community celebration Grant –(Kajal Lad)
 - i. Welcome back BBQ in September
 - ii. Need to submit a proposal by Sunday, February 25, 2024
- c. Free support available to parents and caregivers in Richmond through FamilySmart and Richmond’s intergrade Child & Youth Team (ICY) for children and youth with mental health and/or substance use challenges.—(Karina Sanchez)

12. Roundtable

13. Adjournment

- a. Meeting adjourned at 8:05 pm