

Monday, Sep 12 , 2016

6.30 pm in the staff room

Attendees: Mandeep Patara, Jodi Ekk, Margaret Paxton, Eric Yu, Vivian Chan, Neeta Takhar, Varshali Mehta, Sheetal Routhatha, Eloisa Batol, Ganesy Mankar, Janet Langelaan, Jasmine Aktar, Leanne Remington, Dorothy West, Kajal Lad, Jovan Renshi, Michelle Krull, Michelle Parker

1. Call to Order
 - a. Welcome and Introductions
 - b. PAC Purpose and Meeting Guidelines review
2. Additions to the Agenda: none
3. Adoption of Minutes of the May 2016 and Jun 2016 PAC meetings.
Passed by Mandeep.
4. Chair Report
 - a. School Closures Update
McNeely is not on the final list but Mitchell is. There is an upcoming rally by an organization called [Richmond Stands United](#).
 - b. Grants
Margaret will be applying for a grant for breakfast club.
 - c. Notices
There will be a lot of volunteer help required for Family Fun Night 2017! Stay tuned for notices.
5. Treasurer (Janet)
 - a. Budget Status: Our Opening Balance is ~ \$21,000
6. Hot Lunch Committee
There will be an info table at Meet The Teacher night. Munch-a-lunch will be used again this year, as it has dramatically reduced order errors and volunteer hours required to operate the hot lunch program.
7. Old Business:
 - a. Signing Authority
Mandeep will be adding Margaret to our account.
8. New Business:
 - a. Oct PAC Meeting Date: Oct 3
 - b. Annual Budget Expenditures & Standing Commitments
 - i. Breakfast Club: We usually spend around \$3000.
Motion made by Michelle **to spend up to \$3000 on groceries for Breakfast Club**, seconded by Janet, **passed**.
 - ii. Outdoor Education: The grade 6/7 trip is every second year. **Motion to save \$1000 for outdoor education trip for 2017/2018 year** made by Jasmine, seconded by Kajal. **Passed**.

- c. Hip Hop Dance Group: We estimate that this program will cost around \$3500 to participate in, which would be a large portion of our budget. We will vote on it next month.
- d. Fundraising
- e. Special Event Planning
 - i. **Movie Night:** ACF license expires Nov.30.2016
Leanne suggested that we let our license lapse this year. We will aim for **Friday, September 30th**, and will be popcorn & drinks only. Mandeep suggested the Angry Birds movie. Margaret will make the final approval. Mandeep will purchase the movie and Leanne will ensure that we have enough cups.

9. Principal's Report

- a. 4 New Staff: We have a new librarian Ms.Hamm, covering Ms. Mills' maternity leave. We have a new Gr 1/2 teacher Ms. Cruz, covering Ms. Castonguay's maternity leave. And we have 2 new Resource Teachers: Ms. Huynh and Ms. Alblas.
- b. Teacher Emails: parents can email teachers at their firstinitiallastname@sd38.bc.ca ex. mpaxton@sd38.bc.ca
- c. Enrollment: We have 295 kids enrolled, with an additional 9 pending approval.
- d. Community Connections: we will be collaborating with Cambie and Mitchell this year.
- e. Fri Tea & Talks: Ms.Paxton will continue to hold these at the library on the 1st Friday of every month at 8:45am
- f. Treat Tuesdays: Etoff would like to hold these every other Tuesday and would welcome volunteers
- g. Fruit/Veg Program: We need a FoodSafe volunteer to come once per month to inspect fruit and veggies provided by this program.
- h. Meet the Teacher BBQ Thu Sep 15

10. Open Table: none

11. Adjournment