**McNeely AGM PAC Meeting Minutes**

**Date: Monday, September 12, 2022 @7pm**

**Location: McNeely Staff Room**

1. Welcome and Attendance
   1. Recorder: Kajal Lad
   2. Attendance: (18 parents + 2 Admin staff)

Charl Rodwell, Alicia Hill, Kelli Savage, Carly Savage, Milton Cynamon, Betina Cynamon, Kajal Lad, Chrissy Benz, Karen Sandhu, Pavan Dhudwal, Angela McKenna, Karina Sanchez, Janet Lagnelaan, Nicole Leung, Wai Lap Li Victor, Michelle Manese, Jovan Renshi, Claudia Chan, Harley Rollins, & Ellen Reid.

1. Additions to the Agenda
2. Approval of the Agenda

Jovan Renshi motions to approve the agenda Karen Sandhu seconds the motion 8 votes in favour no objections 2 abstentions. Motion passed and carried.

1. Approval of minutes from (may) previous meeting – May 30, 2022

Claudia Chan motions to move the approval of the previous meeting in May 2022 and the approval of the AGM meeting minutes to the next PAC meeting. Meeting Minutes needs to be approved on October 11th meeting. All in favour, 2 abstentions 0 objections.

1. Chair’s Report (Claudia Chan)

* Thanks again to all the committee members that have served on PAC! McNeely would not be the same without the hours of support you’ve provided.
* Introduces new PAC committee for 2022-2023 school year

1. Election of New PAC President:

* Discussed Vacant roles: President, Vice President
* PAC Whatsapp group
* PAC Mailing List – signup

1. Treasury’s Report (Danny Atkar – unable to attend).

* Handover Past to New Treasurer: Michelle Manese
* 2021-2022 End of year balance is not ready yet. Statements from school just picked up and would be ready for next meeting.
* Gaming Balance as of June 14, 2022 - $3,888.98
* Operating Balance end of Sept: $23, 361.29
* PAC is registered for the BCCPAC & Gaming Account and waiting for confirmation. Funds are typically deposited in Sept/Oct

1. NEW 2022 – 2023 PAC Committee Members
   * **President: Karina Sanchez,** Nominated & motioned by Janet Langelaan; All in Support, 2 Abstentions. Motion Passed and carried.
   * **Past President: Claudia Chan**
   * **Vice President:**
   * **Secretary: Kajal Lad**
   * **Treasurer: Michelle Manese**
   * **Members at large: Angela McKenna, Sukh Shergill, Jovan Renshi, Victor Li, Chrissy Benz**

Pavan Dhudwal was nominated by Janet Langelaan as Vice President for the 2022-2023 PAC

Executive Committee. Voting for this nomination to occur at the October meeting

1. Administrator Report (Mr. Rollins & Ms. Reid)

* Introduction & Land Acknowledgement by Ms. Ellen Reid, New VP
* Enrolment of 366 students for 2022 – 2023 school year & 15 divisions
* Breakfast club to begin. Date TBA. Volunteer families to shop at Costco needed. Breakfast club is Wed & Fridays
* Fruit & Veggie Volunteers needed. (Food Safe Certification is required to handle food)
* McNeely Run Club starting again – District run is at Garry Point Park on October 11th
* FSAs (Foundations Skills Assessment) are happening for grade 4 & 7 from October to November. The FSA assess kids in academic (math, language and online portion) in current state without any preparation from teachers. This assessment doesn’t count towards anything report cards or anything while in school. Its simply an assessment of kids as they currently are.
* Meet the teacher September 22 from 5-7pm. Parent teacher conferences are October 26 & 27. Early dismissal on Oct 26th.
* COVID mandates and mask update. Optional to wear a mask to all. For safety reasons, only Front doors are open to parents/public and rest of the side entrances are locked.
* Arts and other programs in the school this year: Shayna Jones, Storyteller in April, Beatles in May; Saleema Noon – Body Science. Parents night for Saleema Noon – Feb 6. Students in grade groups on Feb 8 and 9 – Letters to go home to families about these programs. Non-Curricular. More centrerd around personal health and healthy relationships. Seeking PAC Support for funding. Administration will submit wishlist to the PAC for review.
* One more New projector is needed – Division 12, Ms. Tamana room – PAC funded projectors in the past. Seeking PAC support to fund this request, Administration to add this item to their wishlist.
* Staff changes – as outlined in the bulletin
* Website update(s). Please spread the worked to use this as a source for information
* Parking Changes – Front lot is now dedicated for all staff and safety for little kids as parents were using the lot as drive by. Harley to look into – adding left turn at the curb while existing the school.
* Class Placements: 1) Outline the process 2) update on class placement requests as per my email to families last week.

1. Fundraising
   * 1. Winter Holidays with the lovely photographer Nav (Pavan Dhudwal) – **Dates for Holiday photos: November 2, 3, 4**
     2. Other fundraising ideas/events (Pavan Dhudwal) -

* **Halloween Party Oct 28th from 5-7pm School GYM (pavan/jovan are lead) – have a costume party with DJ Rachel. Fee for Treats/Finger food & Admission Fee ($2) and few carnival games.**
* **General donations to school from parents (Form available from Yvonne Farrow) in lieu of volunteering**
  + 1. Hot Lunch – (Karina Sanchez)- Last year hot lunch fund raised $2500.

Hot Lunch dates:

|  |  |
| --- | --- |
| September 29, 2022 | Pizza |
| October 14 & 28 | Sushi; Booster Juice Wrap |
| November 10 & 25 | Subway; TBD |
| December: TBD | TBD |

Ordering will be done via Paper Forms. Looking into virtual ordering & payment options.

1. New business
   1. Member outreach, enhancing communications– How would you as members want to receive communications?

* Suggestion: E-newsletter? Hardcopy notices? FAQ page on School website, Classroom parent, contact teacher one on one.
  1. RDAP meeting once a month- PAC members to attend monthly basis (usually 1st Tuesday of the month) and provide update during PAC meetings. We need rotating roaster for volunteer to attend. So it is not 1 person attending all the time.

In the past the meetings were Virtual. In Person meeting hasn’t been setup yet for this year.

* 1. Breakfast Club Shopping: Volunteers needed. Breakfast club is normally Wed & Friday. Teacher run and parents’ shops. Shopping is done once every 2 weeks. Shopping list provided by the school. Drops off shopping can be done after hours and has to be deliver to school before Wednesday.
* suggestion – Have a roaster of volunteers to shop (1 to 2 dedicated and others on standby)
  1. Request to Administration to submit WISH list from teachers by End of October.
  2. Set PAC Meeting Dates for 2022 – 2023 School year
* (Decided on hybrid model. 1 month in person and 1 month virtual).

**Suggested dates for PAC meetings:**

|  |  |  |
| --- | --- | --- |
| Dates | Times | Location |
| Monday, September 12, 2022 | 7pm | McNeely Staff Room |
| Tuesday, October 11, 2022 | 7pm | McNeely Staff Room |
| Tuesday, November 15, 2022 | 7pm | Virtual |
| Tuesday, December 13, 2022 | 7pm | McNeely Staff Room |
| Tuesday, January 10, 2023 | 7pm | Virtual |
| Tuesday, February 7, 2023 | 7pm | McNeely Staff Room |
| Tuesday, March 7, 2023 | 7pm | Virtual |
| Tuesday, April 18, 2023 | 7pm | McNeely Staff Room |
| Tuesday, May 16, 2023 | 7pm | McNeely Staff Room |
| Tuesday, June 13, 2023 | 7pm | If needed (In person)\_ |

1. Roundtable

* McNeely Wear Trades (Colored Spirit t-shirts)
* Language Census to identify what languages are spoken at McNeely Community. Needed to translate communication sent from schools.
* Link to what is considered an eligible/in-eligible expense for Gaming Funds: <https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants/documents-forms/guidelines-conditions#PAC1>

1. Next meeting date and format: **In person, October 11th @ 7pm (McNeely Staff Room)**
2. Adjournment @ 8:28pm