**McNeely PAC Meeting Minutes**

**Date: Monday, December 12, 2022**

**Time: 7:00pm**

**Location: McNeely – Staff Room**

1. Welcome and Attendance
	1. Recorder: Pavan
	2. Attendance: ( 12 parents + Admin staff)

Janet Lagnelaan, Karina Sanchez, Pavan Dhudwal, Michelle Manese, Kelly Savage, Angela McKenna, Victor Li, Octavio Lopez, Claudia Chan, Chrissy Benz, Jovan Renshi, Karen Sandhu, Susan Roy, & Ellen Reid.

1. Additions to the Agenda
2. Approval of the Agenda

Karen Sandhu motions to approve the agenda Claudia Chan seconds the motion 12 votes in favour no objections, 2 abstentions. Motion passed and carried.

1. Approval of minutes from (November) previous meeting – November 7, 2022

Claudia Chan motions to approve the agenda Karina Sanchez seconds the motion 12 votes in favour no objections 2 abstentions. Motion passed and carried.

1. Chair’s Report (Karina)
	1. Thank you to all the volunteer parents that help us with our hot lunches, treat day and each activity and event that the school and PAC organizes and to everyone in our McNeely community Have a relaxing winter break.
2. RDPA Update-Karina

* 1. December meeting cancel
	2. Next meeting January 3rd, 2023 – need volunteer to attend the meeting.
	Time: 7pm School: Parent Attending: Kelly
1. Treasurer’s Report
	1. Budget
	Michelle will verify the numbers and give report in January meeting
	-Gaming account: Sept started with $10, 488.98 (left over from last year and what we received this year).
	Outdoor Ed $1000
	Field Trip Subsidy $4500
	Fine Arts Program $1000 and $835
	Left over: $3153.98 balance till June 2023

	Operating Account: balance $39,486.30
	Money allotted to traditional list $7200

Outstanding checks $4738.56
Balance left $27,547.74

Need to add treat day total once completed

1. Administrator Report (Ms. Roy & Ms. Reid)
	1. Learning updates – paper issued on Thursday
	2. Susan Roy – events around school. Window decorating, judging on Friday; skating evening. Karina advised parents had a great time, want to do it again next year, thank you to Karina for shopping! Cooperative winter mural at the entrance. Assembly and Ms. Clark introduced the North Pole Ninjas – students noticing one another and helpful acts around the school. Tree on the class door and if they see someone doing something kind or helpful to make a note on the tree with a bauble
	3. Assembly on Friday Dec 16th – parents are welcome. Starting at 1:45pm
	4. Christmas wish activities have been happening, donations towards sponsoring couple families. Thank you to PAC for the contributions
	5. Volleyball completed, Thank you to Ms. Nestor and Ms. Ewar for coaching
	6. Wishlist from teachers/staff – had a staff meeting – put a list on Microsoft teams and teachers can add ideas. Some ideas that came up: technology ex.) speakers, Bluetooth for multipurpose room, projector speakers, new school banner for events, hip hop dance group in, primary teachers talk about home reading books, wood burning kits used in the ADTS area. Suggested in next meeting to present ideas with budget and PAC will discuss and see what and where PAC can contribute.
2. New business
	1. Adding one more person to the PAC Bank Account
	- Angela to be added to PAC account. Karina Sanchez motions, Claudia Chan second all in favor no objections
	2. Fundraising ideas and Events
	- Karen: family fun night
	Jovan stated Mitchell’s Pac contacted her that their PAC is interested in working together for events ie: movie night (share license if allowed; Ang checked the license -min $400 or $575 and source their network for movies); Halloween party (purchase items for events so both schools can share);
	- Chrissy: silent auction, raffles – having a Wishlist gives motivation to do fundraising.
	- McNeely wear: suggested swap; bring up order form in September or once family teams are done.
	- Karina: Garage sale at school – have tables set up for – weekend or evening event – set up about 15-20 tables. Cambie use to do garage sales.
	- Bike parade – bike to school day, maybe prizes (around April? Or May?) possible to get a chart from club cycling.
3. Fundraising
	1. Hot Lunch -update (Karina). Profits: Subway Nov 10th $363.00; Pizza Nov 25th $575.15; Opa Dec 9th $321.16
	Dates for next year:
	Jan 20: Pizza
	Feb 10: Sushi
	Feb 24: Opa Greek
	March 10: hotdogs/smoothies
	April 14: Sushi
	April 28: TBA
	May 12: Smoothies Wrap
	May 26: TBA
	June 16: Pizza (sports day)
	2. Halloween party oct 28- final update (Jovan/Pavan): profit $800
	3. Treat Day - update (Jovan/Pavan) Nov 29th total: $390.65
	4. Gift cards – update (Chrissy) 402 cards sold – $12,000 Profit: $643.70
4. Roundtable
5. Adjournment 7:56pm meeting adjourned.