

McNeely PAC Meeting Agenda
Date: Monday, September 16, 2024
Time: 7:00pm
Location: School Library

1. Welcome and Attendance

- a. Recorder: Claudia Chan
- b. Attendance: Chrissy Benz, Claudia Chan, Pavan Dhudwal, Herman Hui, Kajal Lad, Nicole Leung, Philip Ly, Carmen Mak, Renee Pang, Kristen May, Jovan Renshi, Karina Sanchez, Karen Sandhu, Raji Thandi, Eric Wang, Yvonne Wong Administrators: Darryl Unger & Juliana Ng

2. Additions to the Agenda

- a. No new additions to the agenda

3. Approval of the Agenda

Pavan Dhudwal motions to approve the agenda Karen Sandhu seconds the motion 16 votes in favour objections 2 abstentions motion passed and carried.

4. Approval of minutes from previous meeting – June AGM and General PAC Meeting Minutes
Chrissy Benz motions to approve the agenda Pavan Dhudwal seconds the motion 16 votes in favour 16 objections 2 abstentions motion passed and carried.

5. Administrator's Report

a. Welcome and Introductions

b. District/School Enrollment

- 570 new enrollments, continuing to receive more coming into our district
- Staff had to reorganize all classes when we got asked to have another division, and then got asked to do so again
- So far only have added students that are within our own catchment
- Why are class placements not happening earlier? Is it possible to move the timeline up?
 - Not every school is able to predict their student volumes, many variables that impact how quickly a school is able to confirm how many students are going to be arriving
 - Extra space year – to- year may also be different, impacting the ability to make decisions too far in advance

c. Staffing/New staff

- Currently looking for a teacher to fill a grade 6/7 class and a grade 1/2 class
- Currently 1 resource teaching spot will be shared between Ms. Ng and Mr. Unger, will need to fill one more resource spot in addition to this.
- EA's are stable this year, all 14 that were here last year have returned this year

d. Student Support

- Health and safety needs come first when it come to supporting our students
 - Administrators will try to ensure that classes are balanced between boys and girls, friendships while doing their best to manage potential conflicts as well.
 - Administrators would like to make sure that students connect with each other, with our environment and the community.
- e. School Focus
- Focusing on a culture of inclusion and belonging, encouraging the sense of pride and identifying with the school this year.
- f. Spirit Wear
- Order forms should be going out towards the end of September, parents will find out what team colours their children will be in time to place their order.
- g. School Photographer
- Lifetouch is the school photographer this year
 - Panorama photos, when will they be going up on our walls? – There is a backlog at the district level for workorders, please be patient
- h. Provincial Cell Phone Policy
- Students are not permitted to use their own device during school hours, including during breaks
- i. Family Support – (Affordability Fund, Breakfast Club, Community Fridge, Holiday Gift Cards)
- Various programs are offered at McNeely to support our families so that all students have the same opportunities regardless of financial situations
 - When it comes to the Community Fridge – we are currently teaching children to differentiate between needs vs wants
 - Future of the ‘Fruits and Veggies Program’ is currently unknown but the school is hoping to be able to offer healthy items on a more regular basis than once a month.
- j. Family Program
- Generation Health – through the Ministry’s support, providing a 10 week program. Begins on October 9 and is for 10 weeks, it will be provided here at the school. For more details, visit McNeely’s school website.
- k. School Parking Lot
- Staff parking is full as our school has also grown in staffing numbers. Families please park at the alternate lot closer to the playground
 - If you can’t find a parking spot, you’re welcome to call the school to seek assistance
- l. Upcoming Events
- Terry Fox Run – Wed., Sep. 18 from 1:30 – 2:30, children may be coming home asking for donations
 - Meet the Staff BBQ – Thu., Sep 19 from 5:30 – 7:00pm, heading into the gym at 6:00pm
 - Pro-D Day – Friday, Sep. 20, (no school for students)
 - Truth and Reconciliation Assembly – Friday, Sep. 27. (Monday, Sep. 30 – no school)
 - Assembly will be open to parents to attend as well
 - Foundation Skills Assessment (Grade 4/7), Oct. 1 – Nov. 1
 - Some students may be exempt, the specific families will be notified in those instances
- m. Student Athletics
- Cross Country Fun Run – Happening in October, practices should be starting up soon
 - Grade 6/7 Volleyball
 - Bollywood dancing – second week of December

- n. Staff Wishlist
 - TBD, a list will be compiled and ready for review in October when PAC reviews their budget.
- o. Building Maintenance
 - Repainting of the inside of the schools
 - Replacing of carpets
- p. Emergency Procedures – (Fire/Earthquake/Lockdown/Hold & Secure) School Messenger
 - Text messaging platform to get emergency notifications out to opt in, examples of messages that would be sent would be updates on school Snow Days.

6. Treasurer's Report

- a. Current Balance of our operating account is \$31,308.80, however we have already allotted funds for the following items: \$1500 for books, \$1000 manipulatives, \$1000 for iPads which are to still be purchased this year
- b. General commitments made last year that have now been paid: \$525 for grade 7 pictures, \$260 for the Munchalunch program, bringing our operating account to \$27,023.80
- c. Gaming Account – current balance of \$68.00 which we're expecting to zero out once the last cheque has been cashed, we're projecting about \$8,000 coming in to our gaming funds this year when funds arrive. Gaming funds are from the government, and there are specific eligibility criteria for the use of gaming funds.

7. Subsequent Meeting Dates

- a. Second Monday of the month at 7:00 pm in the School Library
- b. For October due to Thanksgiving will be on Monday, October 21
- c. If you're wanting to attend and would need childminding to do so, please email mcneelypac@outlook.com

8. Fundraising

- a. Hot Lunch – Munchalunch program is brand new this year, we're going to be aiming to do the majority of our fundraising through this platform.
- b. Annual Halloween Party
 - October 18 is the day!
 - DJ has been booked \$375 + 5% GST, planning to have carnival games, will need a gaming license as we're hoping to sell raffle tickets either for prize baskets or 50/50 draw

Karen Sandhu motions to approve 2500 budget, Chrissy Benz seconds, 16 votes in favour no objections, 2 abstentions motion passed and carried.

- c. Treat Days
 - Sept 25 Ice Cream Cups - \$1
 - October 8 - TBD
 - October 23 - TBD
 - Nov 12 - TBD
 - Nov 27 - TBD

- Dec 10 - TBD
- d. Holiday Family Photos
 - Annual Family Photos November 13 & 15, 5:00 pm – 8:00 pm or 9:00 pm
 - Karina Sanchez motions to reimburse Pavan Dhudwal for costs of coffee treats \$72.25, Karen Sandhu seconds, 16 votes in favour 0 objections 2 abstentions, motion passed and carried.
- e. Pavan Dhudwal motions to allocate \$100 for the purchasing of games/toys for children to play with while the PAC meeting is happening, Raji Thandi seconds, 16 votes in favour, 0 objections 2 abstentions, motion passed and carried.

9. Roundtable

10. Adjournment – 8:30 pm