

McNeely PAC Meeting Minutes
Date: Monday, November 18, 2024
Time: 7:00pm
Location: library

1. Welcome and Attendance
 - a. Recorder: Kajal Lad
 - b. Attendance: Karina Sanchez, Karen Sandhu, Chrissy Benz, Nicole Leung, Yovvne Weng, Kelli Savage, Pavan Dhudwal, Jovan Renshi, Eric Wang, Carmen Mak, Philip Ly, Mr. Unger, and Ms. Ng
2. Additions to the Agenda
 - Edge Imaging School photography – see info below
3. Approval of the Agenda

Pavan motions to approve the agenda Karen seconds the motion all votes in favour, 0 objections, 2 abstentions **motion passed and carried**,

4. Approval of minutes from the following meeting
 - a. November 18, 2024 PAC Meeting

Pavan motions to approve the agenda Jovan seconds the motion all votes in favour ,0 objections, 2 abstentions (**motion passed and carried**).

5. Chair's Report (Karina) – No update

6. RDPA Update – Chrissy

- a. Meetings are the first Tuesday of every month at the Richmond Board office starting at 7:00pm. Also, they will have a zoom link if anyone wants to attend these meetings, please let me know.
- Next meeting is on December 2nd, 2024 in person and zoom. – **looking for a volunteer to join this meeting.**

7. Treasurer's Report – Update
Operating Balance: \$38,873.30
Gaming balance: \$7K

8. Administrator Report Mr. Unger
 - School is fully staffed now. New Div 3 teacher: Ms. Jung.
Starting this week - All teachers will now get their 120min of prepare time each week.
 - Progress report gets posted Dec 19 on my edu portal
 - Volleyball team – Grad 7 tournament on Nov 20th at Cambie High
Dec 4 – Teacher v Students volleyball game – entry by donation (non-perishable item)
 - Dec. 13 – Bollywood evening performance – entire school
 - Check district website/Facebook/school website for bad weather school closure
 - Purdy's order available on December 5
 - Winter Holiday from Dec 23-Jan 3, 2025. School opens January 6, 2025

- Next meeting Artona will come for meeting with PAC

9. Old business

- Girls Clubhouse – update – Chrissy - Free play is the theme and it will run from Oct 15 – Nov 29 Friday Afternoon
- Traditional Commitments 2024-2025 and Staff wish items approved last year 2023-2024
 - \$10,275 Traditional Commitments
 - \$3,500 Staff wish items (primary books, math manipulatives, Ipad's)
 - **TOTAL \$13,775 Already approved**

○ **School Staff Wish List items**

- Technology - \$4500 (2 projectors/Apple TV/Wall mounts and accessories) – needed for the new classroom & resource room

(Karina to get a donation letter from the school and ask Coast Capital Bank to Donate the technology items.
- **Breakfast Club - \$250 for kitchen supplies**
- **Special Needs Resources – \$250 (Sensory supplies)**
- **Student Events - \$500 (Student Council/Family Teams/Sports Day every year)**
- Science - \$300 (Digital Microscope)
- **Music Supplies/Equipment - \$1000 (Posters/drum-cymbal mute pack/snare drums/Ukelele set/equipment repair**
- Primary Home Reading Books - \$1000
- Student Play Toys and Games - \$1000
- **Shop - \$1000 (Creation of portables tool kits/ Storage)**
- Water Fountain for Primary Wing? (Requires district approval/ Installation)
- Stools for Primary Class 6, \$55
- **Ipad's \$1000 second year already approved**

PAC collectively chose 4 items from the staff list Total \$3000, Motion still needs to passed. + Ipad's second year commitment \$1000 approved

Breakfast Club supplies \$250
 Special needs resources \$250
 Student Event \$ 500
 Music supplies \$1000
 Shop \$ 1000
 Ipad's \$ 1000 approved

10. Fundraising Update Profits

- a. Hot Lunch Subway/Smoothies: Profit of \$368
Pizza hot lunch: Profit of \$524.12
- b. Next Hot Lunch November 22, Sushi
- c. Treat day September 25: profit \$124.03, October 8: profit \$143.83, November 12 \$174.35
- d. Next Treat Day – Dec 10 Hot Chocolate & Cookie
- e. Halloween Party – Profit \$533.98
- f. Holiday Photos - Profit: \$750 for 2 nights
- g. Gift Cards – 1st round profit: \$138.70
- h. Family Fun Night Update – Date: May 15 lead by Karina Sanchez
Ideas include:
 - cake walk
 - Renting inflatables
 - Games
 - Silent Auction
 - Arts/Crafts station
 - Tattoo/Face Painting
 - Food

11. Roundtable:

- Next year sell Bubble tea – Caffeine Free drinks for fundraiser
- Option to rent gym and host Christmas Craft Market

12. Adjournment 8:31PM

Next meeting Dec 9th

Edge Imaging Photography (Rod & Jordan)

- 39 years in business
- Have 170 schools in lower mainland they work with
- When they take school photos – they prefer to have couple of pac parents volunteer to fix kids hair, collar and etc..
- Our retake rate is 2.5% that is normally because kids didn't attend school
- No delivery charge for photos. Photos get delivered to school. If deadline is missed than its \$5 for delivery
- Within week, you get proof with 2 images and you get QR code to browse various backgrounds before ordering
- You can order photos up to 5 years
- 10% gets back to school.
- They offer Year book / Panorama pictures and more
- Whiteside Elementary school has been using Edge Imaging for a long time as per Chrissy.
- Mr. Unger has also worked with Edge Imaging at his previous schools and were happy with it.
- Left brochure for PAC to review