

**McNeely PAC Meeting Agenda**  
**Date: Monday, February 10, 2025**  
**Time: 7:00pm**  
**Location: School Library**

1. Welcome and Attendance
  - a. Recorder: Claudia Chan
  - b. Attendance: Karina Sanchez, Chrissy Benz, Claudia Chan, Carmen Mak, Philip Ly, Jovan Renshi, Pavan Dhudwal, Darryl Unger, Julianna Ng

2. Additions to the Agenda

3. Approval of the Agenda

Jovan Renshi motions to approve the agenda Pavan Dhudwal seconds the motion 7 votes in favour, 0 objections 2 abstentions. Motion passed and carried.

4. Approval of minutes from previous meeting – January 20, 2025

Pavan Dhudwal motions to approve the agenda Jovan Renshi seconds the motion 7 votes in favour 0 objections 2 abstentions (motion passed and carried, if passed)

5. Updates from the Chair
  - a. Winter Reading Contest
    - i. More than 100 participants, kids were excited to hear their names called when winners were drawn, also had gift cards that were available for older kids
    - ii. Lots of engagement with the kids
  - b. Summer Reading Contest
    - i. Parents continue reading with kids over the summer?
    - ii. Karina Sanchez will check in with Ms. Mills

6. Administrator's Report

Data Collection

- a. Middle Years Development Instrument (MDI) Questionnaire
  - i. Grade 5 students
  - ii. Research Partnership with UBC Human Early Learning Partnership (HELP) to gain deeper understanding of children's health and well-being during middle childhood, partnership is with the whole district.
  - iii. School doesn't see the data until the study is over and school receives a report with aggregate data
- b. Student Learning Survey
  - i. Grade 4 and 7 students
- c. Parent Feedback Questionnaire
  - i. 100 responses submitted
  - ii. Are PAC meetings approachable or accessible to people – 71% of respondents said yes, the remainder said neither agree nor disagree
  - iii. Families appear to understand that the school is focused on general belonging and overall community
  - iv. Share some general trends in the Newsletter

- v. Concerns were voiced regarding lunch time monitoring staff and availability of space to Ms. Ng, who has noted she will be taking this feedback back to Mr. Unger.
  - d. Student Feedback Questionnaire
    - i. Grades 2 through 7
    - ii. Very open-ended, what do you like about McNeely, where do you feel safe, what is tricky in your learning etc. – do kids feel confident as learners? In which areas? What is tricky for kids? Do they have people they identify they can go to?
    - iii. On the whole students felt as comfortable going to a staff member as they would going to a family member
    - iv. Kids are enjoying gym, love the hot lunch program, the playground, ADST program, the staff, their classroom etc.
    - v. Work to be done for the intermediate kids, during the longer lunch break where they don't quite have something to do – if they're not interested in the playground or sports – what can they do? What's missing?
  - e. Trends and themes were discussed at January Pro D
    - i. Staff brainstormed and shared ideas for supporting student connection
- School Events
- f. Indoor Action Day
    - i. Great success
  - g. Basketball
    - i. Season in full swing
    - ii. Students practicing skill sets and working as a team
    - iii. Various games after school this week vs. Mitchell and Talmey
  - h. 100 Day
    - i. Kindergarten classes celebrating 100 days of school this week
    - ii. Some kids will be dressing up
  - i. Skating Season is finished
  - j. Various field trips ongoing

#### 7. Treasurer's Report (Chrissy Benz)

- a. Current balance of the Operating Account - \$37,914.72, no change to our gaming account
- b. Commitments is still approximately \$19, 875 that needs to be paid, usually will happen in June when reconciling expenses with Secretary of the office.

OPERATING - as of  
February 10, 2025

Activity	Revenue	Expenses	Net	Notes
Hot Lunch	\$20,586.04	\$(12,641.33)	\$7,944.71	ongoing
Treat Day	\$1,740.80	\$(759.16)	\$981.64	ongoing
Halloween Party	\$3,639.95	\$(3,105.97)	\$533.98	October
Gift Card Fundraiser	\$15,995.00	\$(15,222.15)	\$772.85	rebate from Shop Fundraising on cards purchased
Holiday Photo Sessions	\$750.00			rebate from booked photo sessions
Family Fun Night		\$(1,801.26)	\$(1,801.26)	event in May
Misc.	\$-	\$(491.00)	\$(491.00)	PAC mtg, X-country, Girls Club, Library Reading

Commitments - \$21,375

8. Fundraising

- a. Hot Lunch Update (Karina Sanchez)
  - i. \$344.62 Subway profits, Pizza profits were \$690.00
  - ii. 250 Pizza orders, 150 Subway orders
  - iii. Continue ordering hot lunch online
  - iv. Nando's was presented as an option
- b. Treat Day Update (Pavan Dhudwal)
  - i. Last hot chocolate profit \$397.54
  - ii. Next treat day, February 20 & March 10 – Volunteers call out in the Newsletter
  - iii. Ms. Ng mentioned we might be able to call upon Student Council for support to pass items out
- c. Family Fun Night –
  - i. We are looking for items to add to our silent auction baskets if you have items to include, please drop them off at the McNeely office and let them know the item is for the silent auction. – Thank you.

9. Roundtable

10. Adjournment – 8:00pm **Next Meeting – March 10 @ 7:00 pm**