

McNeely PAC Meeting Agenda
Date: Monday, September 15, 2025
Time: 7:00pm
Location: School Library

1. Welcome and Attendance
 - a. Recorder: Claudia Chan
 - b. Attendance: Julianna Ng, Darryl Unger, Chrissy Benz, Claudia Chan, Maggie Chan, Shelly Chen, Pavan Dhudwal, Vivien Lo, Philip Ly, Carmen Mak, Jovan Renshi, Karina Sanchez, Kelli Savage, Sukh Shergill, Cynthia Wong, Edward Toy,

2. Additions to the Agenda

3. Approval of the Agenda

Jovan Renshi motions to approve the agenda Pavan Dhudwal seconds the motion 12 votes in favour, 0 objections, 2 abstentions, motion passed and carried.

4. Approval of minutes from previous meeting – June AGM and June General Meeting – Chrissy Benz notes the following amendments that need to be made:

Updates to the opening balance numbers for the gaming and operating accounts.

With aforementioned amendments, Pavan Dhudwal motions to approve the agenda Kelli Savage seconds the motion 12 votes in favour 0 objections 2 abstentions, motion passed and carried.

5. Administrator's report
 - a. School Staffing Update
 - i. Filled all vacancies from last year, one vacancy left – maternity leave coverage, resource and ELL position
 - ii. There are 3 new ELL teachers
 - iii. We lost 2 divisions, but the school is almost full, only 2 spots left, we're at 386 this year
 - iv. 13 EAs this year that will be supporting the students
 - b. School Facility Update
 - i. More space/classrooms this year
 1. Applied Design, Skills and Technologies is an area of learning that all teachers cover, cross curricular integration, we have a specific room dedicated to ADST this year
 - ii. Picnic tables will be put in
 - iii. Flooring change requests have been submitted, high priority items happen first
 - iv. Painting will need to happen
 - v. Planter boxes will be turned over, if we're interested in grabbing some plants, please feel free
 - c. School Learning Story Update

- i. Focusing on connection and belonging and through that, encourage them to be active and engaged learners
 - ii. Shifting to a greater literacy focus, reading assessments and moving their learning forward
- d. Upcoming School Events
 - i. Terry Fox run – Wednesday, September 17, 10:30am assembly, same route as last year, toonies for Terry
 - ii. Can use a donation that will be available that is provided by the Terry Fox Foundation – may be eligible for a tax receipt if meet minimum donation amount
 - iii. Meet the staff BBQ 5-5:30pm, Thursday, September 18, BBQ happening after
 - iv. Monday, Sept 22 – first Pro-D day, staff will be looking at ‘pillars of literacy’
 - v. Truth and Reconciliation assembly on Monday, September 29
 - vi. Cross-country run will be happening in October, shortest distance is 800m, close to 2km for grade 7’s, usually try to keep it between a Tuesday to Thursdays.

6. Treasury’s Report

- a. Opening balance of \$31, 803.55 in the operating account, opening balance of \$3,155.88 in the gaming account

7. Future of the McNeely PAC & membership

- a. What does the Treasurer role look like if it’s been pared back?
 - i. That depends on how much the PAC actually wants to do, the more events and fundraising the more deposits and reconciliations need to happen.
- b. Karina Sanchez has found someone who is willing to contribute to support via monthly deposits, however Administrators would not be comfortable to have a significant amount of money in the safe for too long.
- c. An overview was provided of the items that our PAC has supported the school with through funds from our gaming and operating accounts.
- d. We have Karina Sanchez and Maggie Chan has put their names forward for the Co-President role for the 2025-2026 academic year – Thank you Karina and Maggie!
 - i. Vivien Lo motions to elect Karina Sanchez and Maggie Chan as Co-Presidents, Pavan seconds the motion 10 votes in favour, 0 absetentions, 0 objections, motion passed and carried.
- e. We have Vivien Lo who has put her name forward to be the Treasurer for the 2025 – 2026 academic year – Thank you Vivien.
 - i. Jovan Renshi motions to elect Vivien Lo as Treasurer, Pavan Dhudwal seconds this motion, 15 votes, 0 objections, 2 abstentions, motion passed and carried.
- f. We have Gabriella (Gaby) Chan who has put their name forward to be Co-Treasurer for the 2025-2026 academic year – Thank you Gaby
 - i. Carmen Mak motions to elect Gabriella Chan as Co-Treasurer, Kelli Savage seconds this motion, 15 votes in favour, 0 objections, 2 abstentions, motion passed and carried.

- g. Sukh Shergill and Philip Ly has put their name forward to be a member-at-large, thank you Sukh and Philip
 - i. Kelli Savage motions to elect Sukh Shergill and Philip Ly as member-at-large, Jovan Renshi seconds the motion, 15 votes in favour, 0 objections, 2 abstentions, motion passed and carried.
- 8. Fundraising
 - a. Halloween
 - i. October 29 (Wednesday) - will be when the Halloween Party is.
 - ii. DJ is booked, deposit is paid
 - iii. Volunteer sign-up will be circulated closer to the date.
 - iv. Pavan Dhudwal motions to approve budget of \$3,000 for the upcoming Halloween Party, Karina Sanchez seconds the motion, 8 votes in favour, 0 objections, 0 abstentions, motion passed and carried.
- 9. Other business
 - a. We received a \$750.00 donation from our neighbourhood Coast Capital Savings as support towards tech for this academic year.
- 10. Adjournment
 - a. Meeting adjourned at 8:20 pm
 - b. Next PAC meeting: **Tuesday, October 14, at 6:30pm** in the Library.