

McNeely PAC Meeting Agenda

Date: Monday, May 12, 2025

Time: 7:00pm

Location: School Library

1. Welcome and Attendance
 - a. Recorder: Claudia Chan
 - b. Attendance: Chrissy Benz, Pavan Dhudwal, Claudia Chan, Kajal Lad, Philip Ly, Carmen Mak, Juliana Ng, Karen Sandhu, Kelli Savage, Karina Sanchez, Darryl Unger,

2. Additions to the Agenda

3. Approval of the Agenda

Kajal Lad motions to approve the agenda Karen Sandhu seconds the motion 9 votes in favour, 0 objections 2 abstentions, motion passed and carried.

4. Approval of minutes from previous meeting – April 2025

Karina Sanchez motions to approve the agenda Pavan Dhudwal seconds the motion 9 votes in favour, 0 objections 2 abstentions, motion passed and carried.

5. Updates from the Chair/Executive Committee

- a. June Meeting AGM
 - i. Overview of roles on Committee
 - ii. Volunteers for Kindergarten Orientation

6. Administrator's Report

- a. Enrollment/Staffing
 - i. Currently still unsure the number of divisions we will have, it may be anything between 16 – 17
 - ii. Posting will close this Friday, May 16 for positions, 1 teacher librarian position, 2 resource teachers
- b. Welcome to Kindergarten
 - i. McNeely is a part of the district initiative where more activities are being organized for the population that is about to be enrolled in to Kindergarten so that incoming kids could get a better idea of what the school is like. This year there will be 3 events in total.
 - ii. Sometimes Administration would invite individual families to visit again so that they can be more familiar with the school.
 - iii. Welcome to Kindergarten Breakfast – Happening Wednesday, May 14, current K and K/1 classes have been invited to join, good organic way to introduce incoming families to McNeely culture.
 - iv. Evening event on May 28 – dinner will be offered, scavenger hunt will be happening so that kids can get familiar with navigating the school.

- v. Getting to know the children better greatly supports decision making during class placements.
- c. Track Meet
 - i. Very successful track meet, today's track meet was extremely smooth aside from the bussing logistics where one of the rental busses were late.
 - ii. Volunteers that were present did a really good job, grade 12 students from McMath were very supportive during the event, please send positive feedback.
- d. Class Placement Process
 - i. Happening later in May, staff are currently preparing for this. Factors that come into consideration include: friendships, children who work well and don't work well together, balance in terms of learning needs, ELL students in each class and learning styles as well as physical needs, may also take certain feedback from parents into consideration.
 - ii. Plans that are currently made are not set in stone, will be subject to enrollment changes.
- e. IEP Reviews
 - i. Resource team are responsible for case management for a specific sub-set of the student body. Opportunity to review plans as a whole, and generally parents of this group of students will also be involved.
- f. Ad hoc Meeting Summary
 - i. Bullying – How does McNeely handle these items?
 - 1. When something is reported, first there needs to be an assessment of frequency, language proficiency/barriers etc
 - 2. Often time parents are not aware of what is happening behind the scenes, but please be assured that something is happening, though Administration may not be able to disclose due to privacy concerns
 - 3. Last year when Mr. Unger arrived, there were definitely a list of items that needed to be addressed, however compared to last year the number of issues we've had to addressed have decreased
 - ii. RSD Budget
 - 1. Due to decreased enrollment and decreased international enrollment there is a 2M deficit
 - 2. Staff have been assured that there are no intentions for lay-offs but there are unfilled positions that will likely not be filled
 - 3. District is also looking at decreasing the cost of operational items, custodial costs etc.
 - iii. Resistance of Staff towards having parental involvement in the classrooms
 - 1. This can be for a number of reasons, teachers may feel like they have things taken care off, there may be already enough adult support in the classroom
 - 2. If staff are newer to the career, it may be that they are not yet feeling as confident in having additional adults in the space
 - 3. Contractually we need to be cognizant of the work that volunteers are doing in the classroom as there is contractual language and concerns regarding types of duties that are only to be performed by unionized employees.
- g. Dance Program
 - i. Wishlist item –

1. Dance program for Spring of next year for all the kids to be involved in, Administrators are proposing the Shuffle Dance program, 8 days of sessions for all classes including performance would be \$5000.00
- h. Crosswalk
 - i. Received concern from parent with regards to vehicle speed, safety. Ms. Ng met with a City engineer regarding the crosswalk directly across the school. Immediate solution is to install some crosswalk sign posts and barriers as well, will look at getting approval for raising that crosswalk so it behaves more like a speed bump with the City.
- i. June 6 Parent Appreciation Breakfast

Question from PAC Parent – How are we able to make sure that students are getting opportunities to continue to be exposed to Music in spite of the teacher's teaching capacity?

- A lot of the temporary positions will be coming to an end, one which is our band teacher – the availability of the band teacher is not something that is within the control of our Administrators. Administrators have advised HR that if we are to continue in the same trajectory it would not be beneficial for the school or the students to continue with no music program support.

7. Treasurer's Report

- a. Application for the gaming license to do the 50/50 raffle has been approved, 2009 missing raffle reports were submitted
- b. Gaming account balance: \$7,624.88
- c. Operating account balance: \$39,249.37
- d. A more full some report will be provided post Family Fun Night reconciliation.

8. Motion – To approve \$200 funding from Operating Funds for DQ Treats for the Grade 7 Farewell (Kajal Lad)

Kajal Lad motions to approve \$300.00 funding from Operating Funds for DQ Treats for the Grade 7 Farewell Pavan Dhudwal seconds the motion, 9 votes in favour 0 objections 2 abstentions, motion passed and carried.

9. Fundraising

- a. Hot Lunch Update (Karina Sanchez)
 - i. Updates coming in June
- b. Family Fun Night (Karina Sanchez)
 - i. We will not be moving forward with the year end BBQ as we will be doing Family Fun Night instead
 - ii. Opportunity to come together as a community
- c. Treat Day Update (Pavan Dhudwal)
 - i. Ice cream cups 394.03 cents profit, freezies next treat day for May 14, May 21 will be ice cream cups.
- d. Halloween Party (Pavan Dhudwal)
 - i. Dates have been proposed potentially for the Halloween party
 - ii. As long as it is a school sponsored event where one of the Administrators attends, it is covered under the liability insurance of the school
- e. Karina Sanchez motions that PAC provides a token of appreciation for our custodial staff, budget of \$100.00 for this token of appreciation to thank them for their support

with Family Fun Night. Pavan Dhudwal seconds, 9 in favour, 0 objections, and 2 abstentions.

10. Roundtable

11. Adjournment – Meeting adjourned at 8:13pm next meeting June 9 at 6:00pm, our Annual General Meeting to elect a new PAC Executive Committee will be held following our regular meeting.