

McNeely PAC Meeting Agenda

Date: Tuesday, October 14

Time: 6:30pm

Location: McNeely Library

1. Welcome and Attendance
 - a. Recorder: Claudia Chan
 - b. Attendance: Kevin Luo, Carmen Mak, Philip Ly, Darryl Unger, Pavan Dhudwal, Jovan Renshi, Maggie Chan, Vivien Lo, Karina Sanchez
2. Additions to the Agenda
3. Approval of the Agenda

Claudia Chan motions to approve the agenda Pavan Dhudwal seconds the motion 8 votes in favour 0 objections 1 abstentions, motion passed and carried.

4. Approval of minutes from previous meeting – September 15, 2025

Karina Sanchez motions to approve the agenda Pavan Dhudwal seconds the motion, 8 votes in favour, 0 objections 1 abstentions, motion passed and carried.

5. PAC Chair Updates -
 - a. Discussion of remaining meetings for the year – formats and dates
 - i. Cannot reduce frequency of meetings without first amending the McNeely PAC Constitution – Thank you Karina Sanchez for reaching out to the RDPA.
 - ii. Constitution denotes monthly meetings are to happen, if we want to make changes, amendments need to be made officially, and amendments need to be tabled for voting on to all of the parent community.
 - iii. Propose to have some meetings in person, and some virtual. Meetings in-person would be for important items ex) when budgetary items are tabled
 - iv. Meeting schedule for 2025-2026 year is as follows:

Monday, November 17, 2025 – 6:30pm (hybrid)

Zoom link: <https://us02web.zoom.us/j/2984579420>

Tuesday, December 9, 2025 – 6:30pm (virtual)

Tuesday, January 13, 2026 – 6:30 pm (virtual)

Tuesday, February 10, 2026 – TBD (hybrid or in-person)

Tuesday, March 10, 2026 – 6:30 pm (virtual)

Tuesday, April 14, 2026 – 6:30 pm (virtual)

Tuesday, May 12, 2026 – in-person

Tuesday, June 9, 2026 – in-person

6. Administrator's Report
 - a. Enrollment, Staffing
 - i. Still have 385 students for enrollment, recruitment of staff has completed

- b. Class Reviews, IEP's
 - i. Performed class reviews, assessment of needs in each classroom.
 - ii. IEPs will also be reviewed
- c. Parent/Teacher Conferences, (Early Dismissal Oct. 22), Progress Reports
- d. Grade 6/7 Camp, Snack Days
 - i. May 4 – May 6 are the dates that have been set for camp this year, staff are working on treat day fundraisers to lower the costs. Overall cost is \$400, offering for \$375 in anticipation of fundraising efforts and proceeds generated
- e. Volleyball, Cross Country Running Team (Fun Run - Oct. 29)
 - i. There's been about 35 approximate students who have joined in during practice, anticipate attendance of anywhere between 20-40 students.
- f. Family Teams Activities
 - i. First family team activity was today, theme of it was “putting your best foot forward” students selected a type of shoe and coloured it, and wrote messages and drew designs. Brainstormed on ‘how’ to put one’s best foot forward.
- g. Pro-d Day – Oct. 24
- h. Remembrance Day Assembly – Nov. 10
- i. School Budget
 - i. Not as healthy as it has been in the past, some funding has been clawed back from the district, even funds that were already allocated. More details to come at the next meeting.

10. Staff Wishlist

- a. Teacher Allotment - $\$250 \times 24$ (full-time staff, teachers + resource/prep teachers) = \$6000
- b. Field Trip Subsidy - $\$10/\text{student} \times 385 = \3850
- c. ADST Materials - \$1525: hands on learning, weaving, carpentry
- d. Class Board Games - \$500
- e. Blocks/Magna Tiles - \$500
- f. Family Teams - \$200
 - i. Combined with sports team, materials need to prepare for challenges that teams work on together during various events ex) indoor action day
- g. Art Drying Rack - \$100
- h. Sensory Room Materials - \$500
 - i. For students with extraordinary needs, used to provide emotional regulation for certain students, materials need to be replenished
- i. Grade 6/7 Camp Subsidy - \$1000 - \$2000
- j. Outdoor Playground Equipment - \$750
 - i. Outdoor soccer balls, basketballs, playground equipment and can be used rain or shine. Not PE Equipment, separate and can be used outside
- k. Picnic Tables – $3 \times \$2500 = \7500
 - i. Would make the blacktop area more useful if we could procure picnic tables, increase community engagement
- l. Grade 7 Farewell - \$500
 - ii. Cost of decorations and food items

- m. Cambie Scholarship - \$500
 - iii. Usually goes to a gr 12 graduate who historically attended

Total = \$24, 425 for all asks included above

7. Treasury's Report

- a. 2025/2026 PAC Budget and Approvals
- b. Operating Account, opening balance: \$31,803.55
- c. Gaming Account, opening balance: \$11,375.88
 - i. Grade 7 photos – \$500
 - ii. Cambie Scholarship - \$500
 - iii. Popsicles for Sports day \$200
 - iv. Ipads – \$1000
 - 1. Jovan Renshi motions to approve the above items from the 2025-2026 McNeely PAC budget, Carmen Mak seconds the motion, 8 votes in favour, 0 objections, 1 abstention, motion passed and carried
 - v. Cross Country Fun Run – \$200 snacks (treats)
 - 1. Jovan Renshi motions to approve the above item from the 2025-2026 McNeely PAC budget, Pavan Dhudwal seconds the motion, 8 votes in favour, 0 objections, 1 abstention, motion passed and carried
 - vi. Teacher's Fund - \$6,000
 - 1. Carmen Mak motions to approve the above item from the 2025-2026 McNeely PAC budget, Pavan Dhudwal seconds the motion, 8 votes in favour, 0 objections, 1 abstention, motion passed and carried.
 - vii. Staff appreciation - \$750
 - 1. Jovan Renshi motions to approve the above item from the 2025-2026 McNeely PAC budget, Pavan Dhudwal seconds the motion, 8 votes in favour, 0 objections, 1 abstention, motion passed and carried.
 - viii. Field Trip Subsidy \$3,850
 - 1. Karina Sanchez motions to approve the above item from the 2025-2026 McNeely PAC budget, Jovan Renshi seconds the motion, 8 votes in favour, 0 objections, 1 abstention, motion passed and carried.
 - ix. Increase from \$1000 to \$2000 for Outdoor Education
 - 1. Karina Sanchez motions to approve the above item from the 2025-2026 McNeely PAC budget, Jovan Renshi seconds the motion, 8 votes in favour, 0 objections, 1 abstention, motion passed and carried.

8. New business

9. Halloween

- a. We have managed to secure many student volunteers, Jovan Renshi's daughter is on the REC team and will be supporting the coordination of volunteers – Thank you!
- b. We will be needing volunteers from 4:00pm – 9:00pm
- c. Gaming license is pending, as the government office is on strike

10. Holiday Photos –

- a. December 1 & 2 – Multipurpose room

11. Roundtable

12. Adjournment – 7:49 pm

- a. Next meeting – HYBRID
- b. Monday, November 17, in-person will be in the library, online will be on Zoom:
<https://us02web.zoom.us/j/2984579420>