

McNeely PAC Meeting Minutes
Date: Tuesday, January 13, 2026
Time: 6:30pm
Location: Teams

1. Welcome and Attendance
 - a. Recorder: Claudia Chan
 - b. Attendance: Maggie Chan, Jovan Renshi, Cynthia Wong, Henna Mahl, Harmandeep, Pavan Dhudwal, Carmen Mak, Vivien Lo, Karina Sanchez, Darryl Unger, Julianna Ng
2. Additions to the Agenda
3. Approval of the Agenda

Karina Sanchez motions to approve the agenda, Pavan Dhudwal seconds the motion 10 votes in favour, 0 objections, 2 abstentions. Motion passed and carried.

4. Approval of minutes from previous meeting – December 9, 2025

Maggie Chan motions to approve the agenda, Jovan Renshi seconds the motion, 10 votes in favour, 0 objections, 2 abstentions. Motion passed and carried.

5. Evan Dunfee Presentation
 - a. Is the School able to accommodate for this presentation?
 - i. Yes, the school is able to accommodate, as confirmed by Mr. Unger
 - ii. Approval of \$500 speaker fee for Evan Dunfee

Vivien Lo motions to approve \$500 speakers fee, Maggie Chan seconds the motion 10 votes in favour, 0 objections, 2 abstentions. Motion passed and carried.

6. Administrator's Report (Darryl Unger & Julianna Ng)
 - a. Student Registration/Intent to return letter
 - i. It is one letter per student this year, many forms have come in already
 - ii. All forms to be returned Friday, January 16, short turnaround but district is needing the information to do registration planning
 - iii. Registration has begun, please remind families and friends to register
 - b. District/School Lunches
 - i. Universal Hot Lunch – 5 dates have been determined, beginning in February, it will be on a Friday in-between the hot lunches of the month
 - ii. District has received funding from the government, funding is being used towards these free hot lunches within the district
 - iii. District to hire vendors for distribution and clean up
 - iv. Families will have a window of time to select items they'd like and confirm their orders, the munch-a-lunch platform will be used.
 - v. Vendors will distribute to their classrooms
 - vi. Started rolling out at high schools now launching in elementary schools

- c. Student Learning Survey (Gr. 4/7)
 - i. Second component of the Student Learning Survey, students will be completing the survey electronically
 - ii. Deadline is May 1st
 - iii. Staff will also be completing the survey
- d. Gr. 7 Information Night at Cambie (Jan. 25th @ 6:30)
- e. Student Basketball
 - i. Lots of practices happening during lunch and afterschool
 - ii. We are playing within our family schools: Tait, Hamilton, Mitchell and potentially Talmey
 - iii. Ms.Hsueh is in-charge of building the schedule, once that's confirmed, information will be sent out to families
- f. Parent Volunteers - Criminal Record Check
 - i. Any parent volunteers/volunteer drivers are asked to complete a criminal record check online, a digital submission platform is now available, it is free of charge
 - ii. Only applies to parent volunteer drivers who have not yet completed a form for this school year, criminal record checks are good for 2 years
 - iii. Criminal record checks are more for when parents are spending time alone with children without staff being in attendance.
- g. Building Maintenance Update
 - i. Painters are now finished, all students are back into their usual spaces
- h. Sensory Room/ADST Room
 - i. Setting this room up to be used for hands on activities, potentially if district is able to attract international students, could be used for short term international student group
 - ii. Taking on potential international student group also comes with significant funding for the school
 - iii. Small room adjacent to Library will now be set up as a Sensory Room for students may have specific sensory needs
- i. Indoor Action Day - Jan. 22
 - i. Students will be organized into family teams
 - ii. Gym Riot to end the day, a noisy and active part enjoyed by students
 - iii. School run hot lunch available, proceeds go to support Outdoor Ed.
- j. Teacher Bargaining
 - i. We are in the bargaining year, teachers have been without a contract since June 2025
 - ii. Job action may occur, could possibly be school to school rotation, Administrators will distribute information as it becomes available.
- k. Staffing Update
 - i. Ms. Debou has retired, Mr. Ozeer will be taking over for the remainder of the year, working 0.8 FTE, 0.2 FTE does prep relief
 - ii. One teacher is on temporary leave on resource team, various others at the school are filling in until they return
 - iii. Ms.Khan is on maternity leave, just started end of December Ms. Mussenden has stepped in.
 - iv. Mr. Unger is retiring at the end of the year, may fill in as TOC or POC next school year! We will not know what will happen with Administrators until probably

May of this year, Mr. Unger and Ms. Ng will keep us apprised with any information they have to share.

7. Treasurer's Report (Vivien Lo)
 - a. Gaming Account Balance: \$11481
 - b. Operating Account balance: \$ 38825
 - i. Balances ending December 31, 2025

8. Year End Event Options
 - a. Picnic at King George
 - b. Participating in a FIFA viewing party event
 - i. Something being set-up at South Arm via Richmond City Hall
 - c. Do a poll to get parents ideas of things they're interested in participating?
 - i. May not get a conclusive answer if asking for too many opinions
 - d. Mr. Unger shares his experience on how other schools he's been at, one organized the event on a Saturday, another did it on Friday evening. Suggested that it would best to send out the information once we have finalized the pertinent details.
 - i. No formal rsvps needed
 - ii. Suggested that we do it early
 - e. Saturday, June 6, 2026 from 10:00am – 1:00pm rain or shine at King George, potluck style. Bring your own picnic blankets and food, but PAC will supply cake and potentially watermelon

9. Fundraising
 - a. Hot lunch (Karina Sanchez)
 - i. Profit of \$3,532.77 from hot lunch from September – December 2025
 - ii. Includes all the expenses and \$336 cost for usage of munch-a-lunch website
 - b. Treat Day
 - i. Pavan Dhudwal will send dates to Administrators make sure it doesn't clash with the school treat days, meant to fundraise for outdoor ed.

10. Roundtable
 - a. February Meeting – Virtual or Hybrid Discussion
 - i. Next meeting – Tuesday, February 10, 2026 6:30pm – We'll be going virtual for this meeting as 6:30pm can be quite rushed for some parents.
 - ii. Suggestion to adjust in-person meetings to begin at 7:00pm so parents don't feel as rushed
 - b. We've contributed \$25,000 this school year for all earmarked funding of events and supplies for the school! This is fairly in line with contributions of funding compared to past years.

11. Adjournment: 7:45pm